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| **TIPO DE PROCESO** | **PROCESO** | **LÍDER DEL PROCESO** |
|  |  |  |
| **OBJETIVO:** | | |
| **ALCANCE:** | | |

**HISTORIAL DE CAMBIOS**

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| **VERSIÓN** | **FECHA** | **DESCRIPCIÓN DEL CAMBIO** |
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| **Elaboró** | **Revisó** | **Aprobó** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  NOMBRE  Cargo | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  NOMBRE  Cargo.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  NOMBRE  Cargo | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  NOMBRE  Cargo |
|

| **PROVEEDORES** | | **ENTRADA / INSUMO** | **PHVA** | **ACTIVIDADES CLAVES DEL PROCESO** | **SALIDA** | **CLIENTES** | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **EXTERNO** | **INTERNO** | **EXTERNO** | **IINTERNO** |
|  |  |  | **P** |  |  |  |  |
|  |  |  | **H** |  |  |  |  |
|  |  |  | **V** |  |  |  |  |
|  |  |  | **A** |  |  |  |  |

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| **RECURSOS ASOCIADOS** | **RIESGOS ASOCIADOS** |
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| **INDICADORES ASOCIADOS** | **DOCUMENTOS ASOCIADOS** |
|  |  |
| **REQUISITOS DEL PROCESO (NORMATIVIDAD):** | |
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| **POLÍTICAS DE OPERACIÓN:** | |
|  | |